



The University of Hong Kong – The University of Chicago
HKU-UChicago Collaborative Sustainability and Climate Research Fund



Application Form

Notes:

1. Full-time professoriate staff (tenure track faculty) in both UChicago and HKU are eligible to apply for the Fund.
2. The completed form, together with any specified attachment, should reach the specified contact before the specified deadline as notified in the call circular issued by the Administering Appointees of the Fund.
3. Applicants should read the Grant Guidelines of the Fund carefully before completing this application.

SECTION I: APPLICANT INFORMATION

(a) Principal Investigators (*please delete as appropriate)

Title: _____ Name (*surname first*): _____ University: *HKU / UChicago

Staff No.: _____ Personal Homepage: _____

Contact No.: _____ E-mail: _____

Title: _____ Name (*surname first*): _____ University: *HKU / UChicago

Staff No.: _____ Personal Homepage: _____

Contact No.: _____ E-mail: _____

(b) Co-Investigator(s)

	<u>Title</u>	<u>Name (<i>surname first</i>)</u>	<u>University</u>	<u>Email</u>
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____
(5)	_____	_____	_____	_____

SECTION II: PROJECT DETAILS

Project Title

SECTION III: ATTACHMENTS

Please confirm you have attached the documents specified below when you are submitting the application form.

☐

Preliminary research proposal, including:

- 2-page executive summary detailing the importance of the research question, feasibility of the research methodology (including data and execution), and potential outcome and advancement to academic work and practice

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2-page CV of each PI with his/her grant record in the recent 5 years

SECTION IV: RESEARCH BUDGET

Please indicate the division of fund between the two Universities.

- *For each awarded project, UChicago PI will receive 50% of the awarded research grant funding from UChicago, and HKU PI will receive 50% of the awarded research grant funding from HKU.*

Category		Amount requested (in US\$)¹		
		From UChicago	From HKU	Total
a	Research support staff costs (Personnel emoluments: Salary and fringe benefits ²)			
b	Data and equipment purchases (Data Acquisition)			
c	Out-of-town/overseas Travel and Meetings (such as conference attendance/field trips)			
d	General expenses (Outsourcing research work/services and Other)			
Total				

Please provide a calculation breakdown for the budget items listed above.

a	Research support staff costs (Personnel emoluments: Salary and fringe benefits ²)
b	Data and equipment purchases (Data Acquisition)

¹ Conversion of Hong Kong dollars to US dollars should be based on the exchange rate 7.8 HK\$ = 1 US\$.

² Award funding cannot be used for PI salary support (unless approved beforehand, subject to changes in university policies and statutes, as well as the policies of the PI's department/ division or school)

c	Out-of-town/overseas Travel and Meetings (such as conference attendance/field trips)
d	General expenses (Outsourcing research work/services and Other)

Please confirm whether the amount requested from UChicago and HKU each equals 50% of the total research grant funding. If not, provide a detailed justification for approval from the Administering Appointees (please tick one box only).

☐ We confirm that the amount requested from UChicago and HKU each equals 50% of the total research grant funding; OR

☐ We seek approval from the Administering Appointees because the amounts requested from UChicago and HKU do not each equal 50% of the total research grant funding. *(While this does NOT disqualify your application, prior approval is necessary.)*

Please detail the expenses requiring more than 50% of the requested research grant funding to be paid by either UChicago HKU, with justifications on the necessity.

SECTION V: RESEARCH ETHICS/SAFETY APPROVAL

Please tick in the appropriate boxes to confirm if approval for the respective ethics and/or safety issues is required and has been/is being obtained from HKU.

<u>Ethics/safety issue</u>	<u>Approval not required</u>	<u>Approval obtained</u>	<u>Approval being sought</u>
(a) Human research ethics	☐	☐	☐
(b) Animal research ethics	☐	☐	☐
(c) Biological safety	☐	☐	☐
(d) Chemical safety	☐	☐	☐
(e) Radiation safety	☐	☐	☐

SECTION VI: UNDERTAKING BY INVESTIGATORS

This application is submitted in compliance with the terms and conditions set out in the Grant Guidelines of the Fund, whereby research, if funded, will be undertaken accordingly by all staff engaged in the project. The information given is to the best of our knowledge complete and accurate.

(a) Principal Investigators

	<u>Name (surname first)</u>	<u>Signature</u>	<u>Date</u>
(1)			
(2)			

(b) Co-Investigator(s)

	<u>Name (surname first)</u>	<u>Signature</u>	<u>Date</u>
(1)			
(2)			
(3)			
(4)			
(5)			